

TEMORA SHIRE COUNCIL



TEMORA

The Friendly Shire

ART ACQUISITION, MANAGEMENT & DECOMMISSIONING POLICY

ACTIVE

Review Details

ABOUT THIS RELEASE

DOCUMENT NAME: Art Acquisition, Management & Decommissioning Policy
CODE NUMBER: C15
AUTHOR: Temora Shire Council
ENDORSEMENT DATE: December 2013

REVIEW

Revision Date	Revision Description		Date approved by Council	General Managers Endorsement
December 2013	New Policy	1	19 December 2013	GCL
November 2018	Review Policy	2	15 November 2018	GCL

PLANNED REVIEW

Planned Review Date	Revision Description		Review by
October 2021	Review		Community & Cultural Services Officer

ART ACQUISITION, MANAGEMENT & DECOMMISSIONING POLICY

PURPOSE

To provide guidelines for the effective acquisition, management and decommissioning of the Temora Shire Council's Art collection.

Definitions

Art: Artistic works designed and created from many different materials and forms, which may include (but not be limited to): paintings, sculpture, mosaic, stained glass, textiles, ceramics, photography, prints mixed media and contemporary Art
The types of art covered under this policy are:

- Public art, community art and ephemeral art.
- Public Art Artistic works designed or created by an artist/s and situated in an accessible place for the public.
- Community Art projects involving the active participation of community members in its design or creation and often facilitated by an artist/s or community arts worker.

POLICY

Purpose of Art Collection

The purpose of the Temora Shire Council's Art Collection is to:

- Maintain and enhance an artistic movement within the Temora Shire for the benefit of our community, both current and future.
- Contribute to the Temora Shire's cultural development through encouraging diversity in artistic and cultural expression.
- Provide, through the artistic medium, an insight into the historical context and future visions of the Temora Shire.

1. ART ACQUISITION

The Temora Shire Council's Art Collection (which if appropriate will include long-term loaned art, bequeathed art and travelling exhibitions etc.) aims to promote the development of art and artists by acquiring significant artworks both traditional and contemporary.

The following criteria will be used to determine the suitability of all art being considered for acquisition by the Temora Shire Council:

- a. Artworks that build on the strengths and address the gaps in the Shire's collection.
- b. Artworks designed or created by artists living, working in, or who have a strong connection to the Temora Shire.
- c. Artworks with themes relating to the Temora Shire.
- d. Artworks intended to excite the imagination of the public and increase the understanding and enjoyment of art.
- e. Artworks that assist to create a vibrant community and enhance the potential for cultural tourism.

- f. Artworks designed or created through processes of group or community artistic expression
- g. Artworks that reflect the diversity of contemporary art practice in Australian visual art.
- h. The condition of the artwork (where applicable).
- i. The overall artistic merit of the artwork.
- j. The cost and community value of the artwork.
- k. The ongoing maintenance costs of the artwork.
- l. The ongoing insurance for works over \$10,000 (indexed annually)

2. ART ACQUISITION METHODS

- 2.1 Artworks can be acquired by the Temora Shire through the methods Sections 3 and 4, subject to compliance with this Policy and the availability of funds in the budget.
- 2.2 If needed professional advice may be made available to guide all art acquisition methods by the Temora Shire Arts Advisory Committee (to be established). Members of this committee will be chosen for their art related skills, the Council Officer who advises on Cultural matters and or a professional Artist/s.
- 2.3 Members of the Temora Shire Arts Advisory Committee (to be established) to be chosen on merit and experience, knowledge relevant to the media of the artworks.
- 2.4 Final decisions are to be made at the discretion of the Council of the day.

3. Art Acquisitions through Art Awards, Competitions and Exhibitions

The following information relates to art acquisitions through Temora Shire Council's awards and exhibitions where the artwork is valued at \$5,000 ex GST or less.

- 3.1 Awards - artworks can be acquired by the Temora Shire Council as awards. Where the Temora Shire Council is the organiser of the exhibition, the selection of award recipients will be determined by the Temora Shire Arts Advisory Committee (to be established) or their appointed Judge/s.
- 3.2 Art Exhibition - Non Temora Shire Council Award Acquisition. Artworks can be acquired by the Temora Shire through exhibitions, other than those artworks acquired as awards. The selection of works will be determined by the Temora Shire Arts Advisory Committee (to be established)
- 3.3 In exceptional circumstances, where there is insufficient time to convene a meeting of the Public Art Committee and there is a significant opportunity to acquire an important artwork, the GM and Mayor may approve an acquisition which complies with the criteria set out in clause 1 of this Policy.
- 3.4 Individual or community executive art works may be short term acquisitions (one month to one year) for community, social and cultural benefit.

For art acquisitions through awards and exhibitions valued at more than \$5,000 ex GST, the Temora Shire Arts Advisory Committee (to be established) will be convened to consider and make recommendations to Council on the selection of such artworks.

Art

4. Art Acquisitions through Donations and Bequests

4.1 Artworks can be acquired by the Temora Shire through donations/bequests in line with the acquisition criteria in clause 1.

The following information relates to art acquisitions through donations and bequeaths where the artwork is valued at \$5,000 ex GST or less.

- 4.1.1 The selection process will be undertaken by the Temora Shire's Public Art Committee.
- 4.1.2 The Temora Shire Council reserves the right to decline the offer for art acquisitions through donations and bequeaths.
- 4.1.3 The Temora Shire Arts Advisory Committee (to be established) will be convened to consider and make recommendations to Council on the selection of such artworks.

4.2 Commissioned Artwork Projects

Artworks can be acquired by the Temora Shire through commissioning an artist/s in line with the acquisition criteria in clause 1.

Depending on the size, complexity and cost of the artwork project, the following general criteria will be used to guide the commissioning process:

- a. Comprehensive knowledge of public art and project management of public art
- b. Design and creativity of concept
- c. Proposed ideas are high quality, engaging and integrated into the site design
- d. Cost for proposed artwork
- e. Maintenance for proposed artwork
- f. Experience in comparable projects and artistic disciplines.
- g. Compatibility to criteria outlined in the artist brief
- h. Experience in collaborating with architects and other professionals
- i. Quality of submission including visuals
- j. Previous experience working within project timelines and budgets
- k. Previous projects were conducted safely and were technically feasible
- l. Experience in undertaking projects requiring community consultation.

4.3 Commissioned Artwork Projects

4.3.1 Where the commissioned artworks have a budget of \$5,000 ex GST or less, the Temora Shire Arts Advisory Committee (to be established) will be convened to consider the artworks and make determination in accordance with Delegation Number 3.3

4.3.2 Commissioned Artwork Projects with a budget of more than \$5,001 ex GST
Where the commissioned artworks have a budget of \$5,001 ex GST (2013) the Temora Shire Arts Advisory Committee (to be established) will be convened to consider the matter and make recommendations to the full Temora Shire Council on the selection of such artworks.

In all cases the Director of Finance and or the General Manager will be requested to provide an assessment of the submitted quote/s for guidance of Council.

4.3.3 Commissioned Artwork Projects with a budget of \$10,000 or more ex GST
For the acquisition of all Artworks Acquisitions and Public Artwork projects with a budget of \$10,000 or more, a public tender process will be used in accordance with the Local Government Act rules and guidelines for the Procurement of Goods or Services.

Given the unique nature of the services required in developing public artworks, the Temora Shire Council shall first invite Expressions of Interest with respect to the provision of public artworks with a budget of \$10,000 ex GST or more.

Each of the persons or entities considered capable of supplying the services required will then be invited to submit a formal tender to undertake the public art project.

4.3.4 Art Acquisitions through Temora Shire Council Infrastructure Projects
(Where there is a Percentage for Art Commission Projects imbedded in the project)

Where the Temora Shire undertakes an infrastructure project that has a total value in excess of \$1 million, the Temora Shire may choose to contribute an additional percentage of the calculated project value toward the provision of public art within the project's precinct.

Temora Shire Arts Advisory Committee (to be established) will be convened to consider and make recommendations to Council on the selection of such artworks.

4.4.4 The support of existing and emerging artists and arts groups

Temora Shire recognises the existing Arts and Crafts groups and will continue to work with these community groups to enhance the artistic opportunities and skills within the Temora Shire. Temora Shire Council supports Art in Schools and provides public spaces for annual and ad hoc exhibitions. The Temora Shire also sponsors and Annual Temora Art Prize Exhibition.

5. ART COLLECTION MANAGEMENT

The management of the Temora Shire Public Art Collection shall be through the work of the Temora Shire Arts Advisory Committee (to be established).

5.1 An inventory of all artwork owned by or under the care of the Temora Shire, linked to its Asset Registers.

- a. The inventory shall include information that reflects the context of the artwork as provided by the artist, as well as details of the funding sources and where available valuations.
- b. A program of reasonable care and maintenance for the collection.
- c. A scheduled program to circulate moveable artworks throughout the Temora Shire's communities and staffed facilities, to maximise access to the collection.
- d. An annual or bi-annual program of cleaning and maintenance works.
- e. A rotating schedule will be provided by the Temora Shire Public Art Committee of artworks to be hung in the Council Chambers, Committee Room, Mayor's office and Foyer.

5.2 Annual report

On an annual basis, a report shall be provided to Council of all acquisitions and decommissioning activities with the Temora Shire Council's art collection.

5.3 Composition of the Committee

6. DECOMMISSIONING ART

- 6.1 Decommissioning is defined for the purposes of this policy as the formal process to remove art from its active status, including (but not limited to): relocation, storage, sale, donation or disposal/destruction.
- 6.2 Where the value of the artwork being considered for decommissioning is \$5,000 ex GST or less, the decommissioning will be considered and decided by the Temora Shire Arts Advisory Committee (to be established).
- 6.3 Where the value of the artwork being considered for decommissioning is in excess of \$5,001 ex GST, the Temora Shire Arts Advisory Committee (to be established) will consider it and make a recommendation to Council.
- 6.4 In all cases the appointed officer's assessment for the decommissioning of the artwork/s shall be provided for guidance to Council.

7. GOVERNANCE REFERENCES

- Statutory Compliance
- Local Government Act
- Local Government Regulations
- Organisational Compliance
- Council Policies